

CBQG Minutes
March 21, 2019
Corrected 3.29.19

1. Welcome/Introductions

- Sherry Watkins called the meeting to order.
- Introductions: ~~One~~ **two guests were** introduced and welcomed; Members with March birthdays were acknowledged and congratulated.

2. Business Meeting

- February minutes were posted on the website ~~and emailed~~ to the membership prior to the meeting. Asked for any corrections to the minutes, none voiced so the minutes stand approved as posted. **Note: the current bylaws indicate posting minutes on web OR email, but to improve communication, the minutes will be both posted and emailed this started with March minutes, not February.**
- 2018 Financial Audit – Nola Chambers
 - Nola read the report and found items that were not in accordance with the bylaws and provided specific recommendations to improve compliance.
 - **Please refer to the attached Audit Report for Year 2018 for complete detail.**
 - Additional concerns not related to the financial audit were also documented that are included in the attached report.
 - Other suggestions offered by members
 1. Develop standard operating procedures (SOP) for treasurer as well as other officers and committee chairs to help guide consistency in processes that are in alignment with the bylaws. It would also improve communication with defined expectations for new officers/committee chairs when transitioning roles with newly elected officers/committee chairs.
 2. Questions concerning the need for debit card and paypal account.
 3. In addition to improved documentation of revenue and expenses by category, there may be a need to document “in-kind” contributions.
 4. Door prize cash needs to be turned into treasurer at each meeting.
 5. **Questions needing member input/vote by next meeting (April):**
 - a. **Should we keep or eliminate monthly door prizes?**
 - b. **Dues –a \$10 raise in dues was approved for 2018, should this be dedicated to education? general funds? Other suggestions?**
- Board and Committee Chair Resignations
 - Due to the recent resignations, the Executive Board recommended and approved appointments for the following positions:
 1. President Elect: Esther Flitcroft (replacing Kathy Bonafede)

2. Treasurer: Brenda Gerbec (replacing Harriet Haughton)

The following members have agreed to assume the immediate vacant positions.

3. Retreat Committee Chair: Leeja Einglett (replacing Allison Church Byrd)

4. Program Committee Chair: Leeja Einglett (replacing Allison Church Byrd)

5. Website/email/pictures Chair: Judy Wood (replacing April Hurley)

- Bylaws

- Bylaws committee: Michelle Kloete, chair, Judy Wood, Rebecca Berry, and Cathy Browne.

1. Michelle summarized the ongoing process of reviewing the current, seeking input from the BOD and members, reviewing similar quilt guild bylaws.

2. The review and approval process will continue through the next few months with the goal of completing for the 2020 year.

- Program

- Saturday mini retreat – March 23rd, 9-4pm

1. Cory Unruh: Focused on charity quilts, primarily “Tiny Houses” where members are donating blocks for quilts for the Lee County tornado victims.

- Michelle Kloete: “Scoops of Love” is another volunteer quilting project that started with the Oklahoma tornado.

1. Michelle is the point person for this project and has already received some completed quilts as well as quilt tops dedicated for this project. She is asking for volunteers to help with quilting or binding.

- Leeja has the CBQG labels and if more are needed, they were originally designed and made by Spoonflower (Cathy Browne).

- April Meeting – *Paula Muncatchy (sp?)* from Bernina Store, Montgomery.

- Retreat

- Leeja Einglett assumed the chair of the Retreat, Program, and Charity Quilts (also Newsletter) due to resignations. She needs assistance – please contact her for specific area where you can help.

1. ~~A suggestion by a member indicated that~~ **Judy Wood nominated Rebecca Berry may be interested in to chair the Program Committee, seconded by Sue Robinson.**

- The Retreat registration form is now modified to reflect the breakdown of costs by category.

1. **If you already filled out a form, please fill out a new one.**

2. **The cost of the Banquet Hall (already confirmed) will be based on dividing the total number registered by April 18th – this is when the total amount is due. T-Shirt and tip are now optional.**

- “Bee” is the theme for the retreat, t-shirt, and quilt challenge. There are no “rules” for the Bee Quilt Challenge – be creative! Examples of the t-shirt design were shared (Black/yellow). You can order a t-shirt even if you don’t

go to the retreat by filling out the form and indicating you only want the t-shirt.

- Currently, 29 participants signed up with 16 open spaces. ~~Non-members can now register with an extra fee of \$35.~~ **Note: since the fee cost for non-members still is not confirmed, this sentence will be eliminated from the minutes.**

- Community Liaison/Library Quilts – Linda Bayse
 - Linda provided a brief historical summary of how the library quilts got started with Louise (Weeje) and continues today. It is well received and appreciated by the library their patrons, and the community at large.
 - Please consider loaning any of your quilts for display at the library on a rotating basis – contact Linda.

- Pioneer Day Quilt Show (Carol & Linda)- Fort Mitchell, April 13th
 - Encourage all to submit quilts to show, forms available with specific information and directions how to enter your quilt.
 - Please refer to the website under “announcements” for specific details and copies of forms: <http://www.cottonbollquilters.com/announcements.html>
 - Volunteers are needed, especially to help set up and take down the quilts after the show.

3. Show and Tell

4. Meeting adjourned

Bonnie Sanderson, Secretary