

Cotton Boll Quilt Guild Board Meeting Minutes



Location: Zoom Meeting
March 2, 2023

Present: Michelle Kloeti, Esther Flitcroft, Teri Meinhardt, Nola Chambers, Pat Hobaugh, Caroline Marti, Cathy Browne, and Irene Nelson

11:30 Meeting Called to Order by Michelle Kloeti

Main purpose of meeting was for Executive Board to discuss, clarify or reword current bylaws.

Bylaw changes that were discussed:

Article II. Membership

- Section 2: Page 3, 2nd sentence - Change "should" to "must"
- Section 3: Page 3 - Leave as is? We had previously discussed.
- Section 4: Page 4 - Delete "loan personal to" Auburn Library has no wall space anymore
- Section 5: Page 4 - Change wording from visitor to visitor/guest, change "shall include" to "are" and insert "residing" before "outside"
- Section 6: Page 4/5 - Change wording from "should" to "Members may not advertise or promote their personal businesses or sell any business items at Guild meetings, on the Guild website, Guild email system, Guild Facebook page or in any way associated with the Guild. A Guild member who is the program speaker at a Guild meeting may sell items related to the program."

Article III. Dues

- Section 1: Page 5 - "one-half the dues" Does not agree with the Membership Form. Half of \$35 is \$17.50 form says \$15.00. Junior does not agree either.

Article IV: Officers and Committees

- Section 5: Page 6, 2nd sentence - "behavior unbecoming" should be "unbecoming behavior" and what is unbecoming behavior and who decides if it is "unbecoming" Should this be under Membership rather than Officers and Committees?

Article V. Elections

- Section 1: Page 7, 2nd sentence - "begin actively" redundant delete actively
- 4th sentence - delete "a ballot vote" conflicts with Note on page 8

Article VI. Meetings

- Section 1: Page 8, 4th sentence – “this order” we discussed changing this due to Zoom meetings and speakers not being bored with our business
 - “Note:” Seems out of place

Article VII: Duties of the Officers

- President: Page 9, 2nd sentence - delete “such”
- President: Page 9, 3rd sentence – “ex officio” either delete or change to “the President will serve as an ex officio member of all committees.”
- Secretary: Wording is awkward – Minutes shall be ?????current meeting
- Treasurer: Page 10, 2nd sentence – membership cards s/b deleted
- Treasurer: Page 10, 3rd sentence – “authorized” who authorizes? , “give financial..” s/b prepare and present monthly financial statements at the regular monthly guild meetings with an annual statement in January for the previous calendar year. But, we don’t present them at the meetings but send out via email and then vote at meeting.
- Treasurer: Page 11, 2nd sentence – “Prior approval.....” Is awkward. Purchases under \$100.00 on behalf of the Guild not included in the approved budget must have approval from both the President and the treasurer before the purchase is made. Purchases over \$100.00 not included in the approved budget requires Board approval and a Guild vote before the purchase is made.
- Treasurer: Page 11, 4th sentence – “responsible for the Guild Post Office Box.” What are the responsibilities? Cleaning, dusting? Simpler to say “the Treasurer must check the PO Box at least once a week. Paying the box rent should be in the treasurer’s budget.
- Treasurer: Page 11, 5th sentence – “authority to oversee budget planning” What does that really mean?
- Treasurer: Page 11, 2nd paragraph, 2nd sentence –“President should “ is redundant with last sentence “The President is authorized to sign checks when”

Article VIII. Duties of the Committees

- Page 13 – “If there is a need, other groups may be formed.” Should it go under Article IV. Officers and Committees, Section 3. Groups/committees
- Article X. Amendments to the Bylaws
- Section 4: Page 17 – “Once changes” Is this changes or amendments? I want to make changes to correct some grammatical errors, etc. Is this the same as an amendment? The 2020 Birthday group phrase needs to be deleted.

Retreat update:

- Caroline requested that an email go out to all the members to remind them to sign up for the retreat. Also, no new nametags will be made, so members need to bring theirs from home.
- Retreat needs ironing boards. Michelle said to ask guild members for 3 ironing boards to equip ironing stations at retreat.
- Teri Meinhardt to make new name tags for new members.
- Pat Hobough announced that there were 22 members going to retreat (to date). - 3 single rooms, 10 double rooms.
- She reminded board that a minimum of 25 members is needed.

Cathy Browne informed Board Members that she has deleted the nonpaid members from email list.

Next Board Meeting will be held on June 8th at Esther Flitcroft's home at 11:30 central time.

Board Meeting adjourned by Michelle Kloeti at 1:03 p.m.

Meeting ended at 1:23 pm.

Recorded and submitted by:
Irene Nelson, Secretary
3-14-23